

Welcome to the 86<sup>th</sup> Queen's Cup® Race! We've moved to Nautical Cloud for race management, a program offering upgraded programming, integration with Yellow Brick tracking, and enhanced online options. We are providing the instructions below, but at any time, please reach out with questions or for assistance. We are happy to help.

### 1. Do you have a user profile?

If you competed in the Queen's Cup in 2024, you likely already have a user profile, in which case you should use the same email to sign-up at **qc.ssyc.org**. You will need to create a new password. If you cannot remember what email you used last year, please let us know, as we should be able to retrieve it for you.

If you raced in any other races using Nautical Cloud, you will still need to create an account, though when you enter the system, you will see a screen that says "Another Nautical Cloud Account Detected." You will be able to copy over all the details.

If you did not race last year, please click "Enter Race" at the top to create your user profile on our race management portal. At the bottom of the sign-in screen, click "Sign up now." You will need this for the following steps.

## 2. Do you have a boat profile?

If you competed in the Queen's Cup in 2024, you likely already have a boat profile created under your user profile. If you did not compete in 2024 or want to enter a different boat, you'll need to create a new boat profile.

Once you're signed in under your user profile, first make sure you've enabled "management of boats, crew and race entries" by clicking "My Account" and then click "My Details". At the bottom of your details page, make sure you toggle on (click) the selector for "I intend to manage boats, crew and race entries" and opt in for email communications.

Now "My Boats" should appear as a menu item under "My Account" on the left-hand side. You can click the green "Add Boat" button or select a previous boat you've assigned to your user profile.

### 3. Register your entry:

When logged into your user profile, on the left-hand side click on "Events". This will open a drop-down menu. Click on "Enter Events" and you can select the Queen's Cup. You will need to enter basic info about your entry (much of which will be pre-filled if you're a past competitor). Payment will be accepted at that time.

#### 4. Complete your entry:

After payment, click "Overview" on the upper left column. This takes you to the page to manage your check-in tasks and has quick navigation links. As soon as you are able, execute the requirements as laid out in the Notice of Race and guided by the online checklists.

- Complete the Check-in list, which includes the Waiver, Safety Checklist, Man Overboard Record, and Rating(s) Certificate(s). Rating certificates due by June 21
- Complete your crew list
- Contact Muskegon Yacht Club for slip reservations (first-come) at <u>QueensCupFinish@gmail.com</u>. Rafting is complimentary.

#### 5. Contact:

- Reach out to us at qc@ssyc or 414.281.2331 for questions or assistance
- Visit ssyc.org and click on the Queen's Cup tab or Facebook at Queens Cup SSYC for updates and information

# **Important Dates**

February 1 <sup>st</sup>	Registration Opens
June 16 <sup>th</sup>	Last date before Late Fees apply
June 20 <sup>th</sup>	Registration Closes
June 21 <sup>st</sup>	Rating Certificates Due
June 26th	Queen's Cup party
June 27 <sup>th</sup>	86 <sup>th</sup> Queen's Cup® Race